

## Pupil Behaviour and Discipline Policy

Date	Review Date	Coordinator	Nominated Governor
December 2020	December 2022	Mr Neil Clode	Mary Wilson

We have a duty under the School Standards and Framework Act 1998 to have in place a behaviour policy that is consistent throughout the school.

We believe that we promote good behaviour by creating a happy caring school environment where everyone feels valued, respected, secure and free from all forms of anti-social behaviour.

We encourage all pupils to develop responsibility for their own, good behaviour. The Governing Body, the Head teacher and all staff strive to ensure that each pupil is free to develop without physical or verbal aggression and where a calm and purposeful atmosphere prevails. Positive behaviour is promoted, acknowledged, shared and celebrated. This creates an environment which optimises learning opportunities whereby pupils and staff feel safe, secure and valued.

We wish to work closely with the School Council and to hear their views and opinions as we acknowledge and support Article 12 of the United Nations Convention on the Rights of the Child that children should be encouraged to form and to express their views.

### Aims

- To create an ethos that makes everyone in the school community feel valued and respected.
- To promote and celebrate good behaviour.
- To encourage all pupils to develop responsibility for their own, good behaviour.
- To prevent all forms of bullying among pupils by encouraging good behaviour and respect for others.

### Procedure

### Role of the Governing Body

The Governing Body has:

- the duty to set the framework of the school's policy on pupil discipline after consultation with the parents and pupils of the school;
- responsibility to ensure that the school complies with this policy;
- delegated powers and responsibilities to the Headteacher to ensure that school personnel and pupils are aware of this policy;
- delegated powers and responsibilities to the Headteacher to ensure all visitors to the school are aware of and comply with this policy;
- appointed a coordinator for behaviour and discipline to work with the Headteacher;

- the duty to support the Headteacher and school personnel in maintaining high standards of behaviour;
- responsibility for ensuring funding is in place to support this policy;
- responsibility for ensuring policies are made available to parents;
- nominated a link governor to visit the school regularly, to liaise with the coordinator and to report back to the Governing Body;
- responsibility for the effective implementation, monitoring and evaluation of this policy

### **Role of the Headteacher**

The Headteacher will:

- determine the detail of the standard of behaviour that is acceptable to the school;
- ensure all school personnel, pupils and parents are aware of and comply with this policy;
- work hard with everyone in the school community to create an ethos that makes everyone feel valued and respected;
- promote good behaviour by forging sound working relationships with everyone involved with the school;
- encourage good behaviour and respect for others, in order to prevent all forms of bullying among pupils;
- ensure the health, safety and welfare of all children in the school;
- work with the School Council to create a set of school rules that will encourage good behaviour and respect for others;
- monitor the effectiveness of this policy;
- annually report to the Governing Body on the success and development of this policy

### **Role of the Coordinator**

The coordinator will:

- lead the development of this policy throughout the school;
- work closely with the Headteacher and the nominated governor;
- provide guidance and support to all staff;
- provide training for all staff on induction and when the need arises;
- keep up to date with new developments and resources;
- work with the School Council;
- monitor school support systems;
- undertake classroom monitoring;
- oversee the 'Good to be Green' ethos.
- track pupils through IEPs;
- create links with parents;
- deal with external agencies;
- review and monitor;
- annually report to the Governing Body on the success and development of this policy

### **Role of the Nominated Governor**

The Nominated Governor will:

- work closely with the Headteacher and the coordinator;
- ensure this policy and other linked policies are up to date;
- ensure that everyone connected with the school is aware of this policy;
- report to the Governing Body every term;
- annually report to the Governing Body on the success and development of this policy

## **Role of School Personnel**

School personnel are expected to:

- comply with all aspects of this policy
- encourage good behaviour and respect for others in pupils and to apply all rewards and sanctions fairly and consistently;
- Use 'Good to be Green' to celebrate good behavior and sanction unacceptable behavior.
- apply all rewards and sanctions fairly and consistently;
- Send a 'Green' text to parents of pupils that have displayed good behavior that week.
- Contact parents if a red card is issued.
- Ensure red cards are recorded on Sims.
- discuss pupil behaviour and discipline regularly at staff meetings;
- Provide a child-centred curriculum which is broad, balanced and differentiated;
- attend periodic training on behaviour management;
- ensure the health and safety of the pupils in their care;
- identify problems that may arise and to offer solutions to the problem

## **Role of Pupils**

Pupils are expected to:

- be aware of and comply with this policy
- be polite and well behaved at all times;
- Make every effort to be 'Green'.
- show consideration to others;
- make suggestions about school behaviour via the School Council;
- obey all health and safety regulations in all areas of the school;
- make unacceptable remarks against fellow pupils or school personnel;

## **Role of Parents/Carers**

Parents/carers are encouraged to:

- comply with this policy;
- have good relations with the school;
- support good behaviour;
- ensure their children understand and value the meaning of good behaviour;
- support school rules and sanctions

## **Role of the School Council**

The School Council will be involved in:

- determining this policy with the Governing Body;
- discussing improvements to this policy during the school year;
- devising school rules and sanctions;
- reviewing the effectiveness of this policy with the Governing Body

## Sanctions

The school, often through the Headteacher, will strive to ascertain the true nature of incidents and will always seek to administer an appropriate sanction which graduated and proportional. Most incidents will not warrant a sanction but will result in guidance about future suitable behaviour and a clear explanation about high expectations for the future.

To support our approach to pupil discipline and behaviour we use the 'Good to be Green' approach.

### Good to be Green

Our ethos is to notice good behaviour and to celebrate children making right choices. This is very effective in encouraging children to be noticed for doing the right thing! The 'Good to be Green' scheme is an effective way of promoting positive behaviour, rewarding those pupils who consistently behave appropriately. It is also a means of being able to track those pupils who find it harder to meet the school's expected behaviour code.

The scheme is highly visual with green, yellow and red cards that allow the children to easily see how they are doing in school. We believe that it is important to promote a positive message regarding behaviour management at all times. 'Good to be Green' is a means of promoting our high expectations of positive behaviour.

Every child starts their week on a positive note with a green card displayed in their pocket of the Class Chart. The card says- 'It's Good to be Green!' and the children soon learn to associate being on Green with a feeling of having done the right thing. If, during the day, in lessons, or at break times, a child has to be warned of inappropriate behaviour, or has broken a school rule, then a Yellow warning card will be displayed over the top of the green card.

The warning gives the child the opportunity to reflect, consider and review their behaviour. However, if a child demonstrates more serious inappropriate behaviour e.g. physical violence, inappropriate use of language, vandalism, then their Yellow warning card will be moved to the back of the pocket and the Red card will be displayed. If your child is given a Red card, their class teacher will telephone you that day to inform you of this and to discuss your child's behaviour and a way forward. If a child has had a bad week, they can start afresh the following week.

We celebrate those children who demonstrate good behaviour and make the right choices by sending a special 'Good to be Green' text to parents at the end of school every Friday. If you do not receive this text, this provides a good opportunity for you to discuss and review with your child *why* they think they have not been given a green card this week.

We emphasize that we aim to notice good behaviour and to celebrate children making positive choices.

### **Reminders**

A Verbal warning MUST be given before 1<sup>st</sup> yellow card.

If you give a child in another class a verbal warning you MUST inform that class teacher.

Children can earn back their green card.

Fighting / swearing (if you heard) triggers an immediate red card and phone call home. (If you are told they have sworn then a warning or yellow card to be given.)

This phone call MUST be made as soon as possible / convenient the same day.

Miss. Jury will visit each class Friday lunch time to collect the names of children who are on yellow/red cards. She will then send out the relevant texts.

### **Exclusion**

The Governing Body has decided that in exceptional circumstances that exclusion will be used as a sanction either as a:

- fixed term or
- permanent exclusion

### **Pupil Support**

A number of pupil support systems are in place and are proving effective in promoting good behaviour. All school personnel work hard to ensure that these systems run smoothly.

### **Celebration of Good Behaviour**

- Good behaviour is celebrated at the weekly achievements assembly.
- 'Green' texts are sent out to the parents/guardians of pupils whose behavior has been green all week.

### **Outside Agencies**

We have invaluable support for pupils who demonstrate persistent poor behaviour from the:

- educational psychologist;
- educational welfare officer;
- Cluster TAPPAS and from
- Social Services

## **Raising Awareness of this Policy**

We will raise awareness of this policy via:

- the School Handbook/Prospectus
- the school website
- the Staff Handbook
- meetings with parents such as introductory, transition, parent-teacher consultations and periodic curriculum workshops
- school events
- meetings with school personnel
- communications with home such as weekly newsletters and of end of half term newsletters
- reports such annual report to parents and Headteacher reports to the Governing Body
- information displays in the main school entrance

## **Monitoring the Effectiveness of the Policy**

Every other year (or when the need arises) the effectiveness of this policy will be reviewed by the coordinator, the Headteacher and the nominated governor and the necessary recommendations for improvement will be made to the Governors.

**Signed by chair of governors on behalf of the governing body:**

**Date approved: 8<sup>th</sup> December 2020 (by full governing body)**

**Date of review: December 2022**

**Signed by Head Teacher:**



## Llangewydd Junior School Code of Conduct

A description of responsibilities for all members of the school community

All staff & Governors	Pupils	Parents
We aim to fulfil prescribed professional roles	To support and care for each other	To be aware of and support the school's values and expectations
To be consistent in dealing with children	To respect each others property and work	To support the values and expectations of the school
To encourage the aims and values of the school	To listen to others and respect their opinions	To ensure that children arrive on time each day are collected at the correct time
To have high expectations	To take responsibility of their own actions	To ensure children are well enough to attend school
To meet the educational, social and behavioural needs of the children	To do as instructed by all members of staff (non-teaching and teaching)	To provide the school with a written explanation of the reasons of any absences
To provide an appropriate curriculum	To observe the Code of Conduct at all times	To provide the school with an emergency contact number and to encourage the children to wear a school uniform

## Llangewydd Junior School Code of Conduct

At Llangewydd Junior School we will:

- Care for each other, respecting the feelings, opinions, personal beliefs and property of others.
- Tell the truth
- Be responsible for all our actions
- Always try our best in everything we do
- Tidy up our mess and be responsible for our own property as well as the materials and equipment we use in class
- Make sure that our school is a happy place

### The Ways in which Llangewydd Junior School fosters good behaviour

<b>Low level behaviour management strategies</b>	<b>Positive strategies that are used</b>
Proximity	Green texts sent to parents
Refocusing / diversions	Certificates given in weekly assembly
Simple directions	Send to colleagues for praise
Rule reminders	Send to headteacher for praise
Non-verbal signs	Sharing of success with parents
Giving a choice	House points
Giving a verbal warning of a consequence	
Issue a warning card	
Missing break time	
Phone call home	



### **The ways in which Llangewydd Junior School encourages respect for others:**

- Circle time – developing ‘language of feelings’
- Golden time – rewards for appropriate behaviour
- Sharing skills - ‘news’
- Conflict resolution skills – Peacemakers
- Sports report during assembly
- Themes of assembly

### **Behavioural Additional Learning Needs**

In the case of children identified as having ‘behavioural special needs’ the school, acting in partnership with the parents of the child concerned, will draw up an individual action plan, linked to Bridgend behaviour IEP

This plan will be designed to deliver improvements in the child’s behaviour over a specified period of time. While this may involve a more serious interpretation of this policy during the duration of the action plan, unacceptable behaviour will not be allowed to remain unacknowledged.

This will form part of the reviews system currently ongoing with other children.

### **Llangewydd Junior School Positive Behaviour Approach**

We are aware that we share responsibility with parents for children in our care, and make every effort to provide the care that any responsible parent would be expected to give.

Parents play the most important role in teaching about ways of behaving. At school we reinforce positive attitudes, courtesies and disciplined behaviour that children begin at home. We aim to ensure that positive behaviour is rewarded: inappropriate behaviour is dealt with fairly and firmly. The School Code of Conduct is framed in such a way as to encourage and reinforce courteous and civilised behaviour – every opportunity is taken to support self-discipline, whereby children are personally involved and accept responsibility for their own actions and behaviour.