

## **Absence on Medical Grounds**

<b>Date</b>	<b>Review Date</b>	<b>Coordinator</b>	<b>Nominated Governor</b>
<b>June 2018</b>	<b>June 2021</b>	<b>Neil Clode</b>	<b>Mary Wilson</b>

We are aware that Section 19 of the Education Act 1996 states that, 'Each LEA shall make arrangements for the provision of suitable education or otherwise than at school for those children of compulsory school age who by reason of illness, exclusion from school or otherwise, may not for any period receive suitable education unless arrangements are made for them'.

We have a duty to provide educational support for pupils who are absent from school on medical grounds and as far as their medical condition allows.

We wish to work closely with the School Council and to hear their views and opinions as we acknowledge and support Article 12 of the United Nations Convention on the Rights of the Child that children should be encouraged to form and to express their views.

### **Aims**

- To provide and maintain an educational programme for pupils who are absent from school on medical grounds.

### **Procedure**

### **Role of the Governing Body**

The Governing Body has:

- appointed a member of staff to be the Well being Coordinator;
- nominated a link governor to:
  - visit the school regularly;
  - liaise with the coordinator;
  - ensure that suitable arrangements are in place for pupils who are absent on medical grounds to continue their studies and have access to public examinations if required;
  - report back to the Governing Body

### **Role of the Headteacher**

The Headteacher will:

- ensure that this policy is implemented;
- encourage a close working partnership with parents;

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- ensure parents are kept update to date with their child's educational programme;
- work closely with the School Council;
- ensure that all agencies work together to ensure that pupils absent on medical grounds receive the relevant support and the appropriate education programme that is broad, balanced and relevant;
- ensure that pupils absent on medical grounds have access to public examinations;
- monitor the effectiveness of this policy and report back to the Governing Body.

### **Role of the Coordinator**

The coordinator will:

- act as the named person dealing with pupils absent from school on medical grounds;
- inform the LA and the EWO of any child absent from school for more than 15 days on medical grounds;
- liaise with parents;
- devise a personal education plan for pupils who are hospitalized or at home for more than 15 days;
- liaise with and inform the education provider of the pupil's capabilities and educational progress;
- keep pupils informed of what is happening at school;
- ensure that pupils returning after a long period of absence are successfully reintegrated back into school life;
- keep up to date with new developments and resources;
- review and monitor this policy;
- annually report to the Governing Body on the success of this policy

### **Role of Parents**

Parents will:

- be made aware of this policy;
- work in partnership with the school;
- comply with this policy for the benefit of their children

### **Role of Pupils**

Pupils will:

- be encouraged to work in partnership with the school by making decisions and exercising choice in relation to their educational programme

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### **Role of the School Council**

The School Council will be involved in:

- determining this policy with the Governing Body;
- discussing improvements to this policy during the school year;
- reviewing the effectiveness of this policy with the Governing Body.

### **Monitoring the Effectiveness of the Policy**

Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.

<b>Headteacher:</b>	Neil Clode	<b>Date:</b>	June 2018
<b>Chair of Governing Body:</b>	Owen Rayment	<b>Date:</b>	June 2021