



Llangewydd Junior School

Mrs. K Green: Headteacher

Senior Leadership Team: Mrs. L Evans: Deputy Headteacher, Mr. D Evans: Assistant Headteacher Mrs. T Porter: ALNCo, Mrs. W Mitchell: Vulnerable Learner Lead

PARENT BOOKING SYSTEM

(this letter is aimed at parents who have not booked an appointment. If you have booked an appointment, the time remains).

04.11.2025

Dear parent/carer,

We understand that since the booking link was shared yesterday, some families have experienced issues accessing it. Please be assured that the company has been working hard to resolve the problem, and they are now confident that the system is working correctly.

For parents who **have not yet booked an appointment**, please follow the steps below:

1. Visit the booking system

<https://parents-booking.co.uk/llangewyddjunior>

2. Enter your email address (this email address must match what we hold on our system).



Llangewydd Junior School, Llangewydd Road, Bridgend, South Wales UK CF31 4JT
Tel: 01656 815530 admin@llangewyddjs.bridgend.cymru www.llangewydd.co.uk



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3. Once you have entered your email address you will be emailed a **'magic link'**. An email with a secure 'one-time magic link' will be sent to you which logs you in. This option is very secure and means you will not need a username and password.

N.B If you do not receive a magic link, it means that the email address we have on file does not match the one you are entering. If this happens, please email Miss Jury with your updated email address. Once our records have been updated, you will then be able to log in successfully.

As with any new system, there are bound to be a few initial teething problems. However, once we overcome this hurdle, the process should run smoothly in the future.

Best wishes,

Mrs K Green

Headteacher



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