



Llangewydd Junior School

Llangewydd Junior School, Llangewydd Road. CF31 4JT

Headteacher: Mrs. K Green Deputy Headteacher Mrs. L Evans Assistant Headteacher: Mr. D Evans:
ALNCo: Mrs. T Porter SLT: Mrs. S Jones, Mrs. W Mitchell, Mrs. J Davies

Year 3 End of day arrangements

01.10.2024

Dear Parents and Carers,

I am writing to inform you of a change to the end-of-day arrangements for Year 3 pupils, effective as of Wednesday 2nd October.

Following a recent Health and Safety review and valuable feedback from our school community, we are revising the dismissal process. Year 3 pupils will now exit from the Heol y Frenhines gate, allowing families to collect their children from the main yard area. The gate will open at 3:25pm for adults to enter the site, the bell will ring at 3:30pm for pupils to meet their families.

Year 3 teachers will supervise the pupils to the yard for dismissal. If your child walks home independently, they may continue to do so as usual. **To ensure a safe environment, we kindly ask that siblings refrain from using the playground equipment at the end of the school day. Once your child has been collected, please leave the site promptly. We would like to remind you that the school premise is a no smoking/vaping zone.**

Entry at the start of the school day via Llangewydd Road for Year 3 pupils will remain the same.

Thank you for your understanding and support as we implement these changes to prioritise the safety of our pupils and school community.

Best wishes,

Mrs Krista Green

Headteacher

