



Llangewydd Junior School

Headteacher: Mr N Clode; Deputy Headteacher: Mrs L Evans; Assistant Headteacher: Mr D Evans;
ALNCo. : Mrs T Porter; Other senior leadership team members: Mrs J Davies & Mrs W Mitchell

June 30th 2021

Annwyl Rieni/Gwarchodwyr,
Dear Parents/Carers

The purpose of this letter is to provide you with our 'best view' at this time with regard to arrangements for September 2021. This letter is intended for parents of pupils currently in years 2 (mainly Cefn Glas Infants and Bryntirion Infants), 3, 4 and 5.

Our Prospectus for 2021-22 is now published on our website and is a 'must read' for all parents and carers of pupils attending our school, not just the parents and carers of our soon-to-be year 3 pupils! Please bear in mind that when putting the prospectus together we have had to strike a balance between our current provision, as impacted by Covid-19 and our ordinary provision during a 'normal' school year.

Rationale for proposed arrangements for the autumn term

During the past year it has become abundantly clear that there are some new processes and procedures (driven initially by the need to manage our Covid-19 risk assessments) which could enhance the safety of our school community in the longer term, were they to be maintained. Chief amongst those is the arrangement at the start of the school day; the allocation of pupils to specific entrances around the school allied to the slight stagger times for years 3 and 5. I believe this measure has enhanced road safety on both Llangewydd Road and Heol Y Frenhines and consequently we intend to continue with this arrangement for the foreseeable future.

How we return - Arrangements for the start and end of the school day

- All pupils will return to school on Monday September 6th.
- Please refer to the attached school map.
- We appreciate many parents and carers will continue to accompany their children to and from school, please adhere to applicable social distancing rules while doing so and respect the concerns of all parents and pupils.
- As a general rule (with the exception of the initial accommodations made on behalf of year 3 and 'Base' pupils), parents must not enter onto school premises at any time unless invited to do so. Also as a general rule, pupils will not be allowed on school premises before the start of the school day.
- It is my understanding that 'Simply out of School' will be operating an after school provision as they did previously. This is a provision which is wholly independent of the school, however details of how to contact the provider can be found on our school website.
- We hope to continue with outdoor after school clubs from the week commencing 20th September.



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Year 3 – Day 1 (Monday September 6th)

- A shorter school day than 'normal'.
- Please be aware that nearly all pupils will know and will have met their class teacher for the forthcoming academic year.
- To help settle pupils into school we will open the 'new gates' adjacent to the bus stop on Heol Y Frenhines - entrance 'D' - from 09.10am to 09.20am.
- Once you have walked through entrance 'D' please accompany your child to the area on the yard outside the 'Main Block'. It is from here that a register will be taken by each of the three class teachers at 9.20am and it is from here that pupils will be taken to their respective classes. In the unfortunate event that it is raining heavily that day, we will escort pupils to the top hall as they arrive and unfortunately parents and carers will not be able to accompany their children into that hall (or indeed onto school premises at all and it is from there that year 3 pupils will be taken to their respective class).
- At 3.10pm at the end of the (shortened) day on Monday September 6th, you must return to where you left your child on the yard in the morning, in order to collect your child.

Year 3 - Days 2-5 (the rest of the first week)

- Shorter days than 'normal'.
- For the following four days until Friday 10th September parents and carers may, if they wish, accompany their child onto the yard opposite their child's class as long as they do so observing social distancing rules.
- Continue to use entrance 'D' at the start and the end of the day.
- Pupils will continue to arrive from 9.10am to 9.20am and leave at 3.10pm.
- We do not 'hand over' pupils in junior school unless specifically asked to do so in extraordinary circumstances. Please therefore be at school by 3.10pm this week if you wish to meet your child, otherwise we will assume that your child is able to make their own way home.

Year 3 – the rest of the year

- From Monday September 13th (and on an ongoing basis) year 3 pupils must arrive at between 9.00am and 9.10 am – the ideal time to arrive is 9.05am when the parents and carers of year 5 pupils have all left.
- Use entrance 'A' at the start and the end of the day (entrance 'D' will no longer be an option).
- At 3.35pm, at the end of the day, pupils will be brought to entrance 'A' by their class teachers.
- From Monday September 13th, parents and carers of year 3 pupils will not be allowed onto school premises at all (therefore assuming the same status as all other parents and carers from this date).
- If you have matters you would like addressed or clarified please email these to the school by Wednesday 15th July, we will then share our response with all parents as appropriate.



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Year 4

- The first day of school for year 4 pupils is Monday September 6th. They will be able to enter the school between 8.50am and 9am. They should ideally arrive unaccompanied but **must only use the pedestrian entrance from Llangewydd Road – entrance 'C'**. Year 4 are the only year group who are allowed to enter and exit this way. Even if you live on Heol Y Frenhines, or on the Heol Y Frenhines side of the school, your child must enter through the Llangewydd Road entrance (pupils will be redirected to this entrance if they present at the Heol Y Frenhines entrance). Pupils will not be handed over from school to parents at the end of the school day, they will instead appear from the Llangewydd Road entrance from 3.25pm.

Year 5

- The first day of school for year 5 pupils is Monday September 6th. They will be able to enter the school between 8.50am and 9am. They should ideally arrive unaccompanied but **must only use the main pedestrian entrance from Heol Y Frenhines – entrance 'A'**. Year 5 share this entrance and exit with year 3 who will generally arrive slightly later in the morning and leave slightly later in the afternoon. Even if you live on Llangewydd Road, or on the Llangewydd Road side of the school, your child must enter through the Heol Y Frenhines entrance (pupils will be redirected to this entrance if they present at the Llangewydd Road entrance). Pupils will not be handed over from school to parents at the end of the school day, they will instead appear from the Heol y Frenhines entrance from 3.25pm.

Year 6

- The first day of school for year 6 pupils is Monday September 6th. They will be able to enter the school between 8.50am and 9am. They should ideally arrive unaccompanied but **must only use the 'lower' pedestrian entrance from Heol Y Frenhines – entrance 'B', not the main Heol y Frenhines entrance**. As stated above, even if you live on Llangewydd Road, or on the Llangewydd Road side of the school, your child must enter through this 'lower' Heol Y Frenhines entrance (pupils will be redirected to this entrance if they present elsewhere). Pupils will not be handed over from school to parents at the end of the school day, they will instead appear from the 'lower' Heol y Frenhines entrance from 3.25pm.

Base Pupils

- All pupils should return to school on Monday September 6th.
- In the mornings, Base pupils not travelling by taxi, should arrive in school from 9.00am to 9.10am (please do not arrive before this as y6 will be entering through the same entrance just before your arrival- the ideal arrival time is 9.05am). Pupils will be met and greeted at the gate by staff from the base.



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- School will finish for Base pupils at 3.10pm at which time pupils will be brought to the lower gate – entrance 'B'.
- Details relating to Breakfast Club for base pupils will be provided directly to you by Mrs Porter.

Breakfast Club – Mainstream pupils

We have been running a restricted breakfast club provision for some time. Not all schools have been as fortunate as us in being able to do so, however capping the numbers to a maximum of ten per year has allowed us maintain the discretion of our 'Bubbles' while hopefully meeting the most critical need among our school community.

Please plan on the basis that:

- Breakfast Club will return on Monday 13th September – there will be no breakfast club during the first week of school.
- For the first half term of the autumn that this provision will continue as it is currently arranged for pupils presently in years 3, 4 and 5. For pupils presently in year 2 we will liaise with Bryntirion Infants and Cefn Glas Infants (and others as necessary) to establish an appropriate ranking in line with our current arrangements.

Other Matters – Covid

- You must not send your child to school if they are displaying symptoms of Covid19.
- If your child is displaying symptoms you should phone your child's doctor and obtain their advice.
- A responsible individual within your household or personal 'bubble' must be available to collect your child at all times should they display Covid-19 symptoms in school.
- As previously advised, we expect pupils to attend school in appropriate school uniform.
- You may provide your child with a healthy packed lunch if you wish, or
- Toilet cleaning will be ongoing throughout the day and pupils will only be able to use the facility instructed to them by their teacher and no other facility.
- Pupils may bring in their own pencil cases but stationery will be provided. Pupils however will under no circumstances share stationery, whether this is their own or school equipment.

Other Matters – General

- We must have up to date contact details for all parents and carers at all times.



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- All newsletters and news will be posted on the school website. The school 'App' is immediately updated when a newsletter is issued or a news post made. Details of how to download the 'App' can be found on our website.
- **Please provide your child with a water bottle.** The water fountain will be closed but we have a number of drinking water points from which your child can fill or refill their bottle.
- Hot meals will be provided as normal in the canteen.
- Lunch times and break times will be staggered. Initially years 3 and 5 will share breaks and lunches together, whereas years 4 and 6 will share theirs.
- PE kit - your child's class teacher will inform you what kit your child should bring to school and when. We will not operate a policy of bringing PE kit in on a Monday and taking it home for washing on a Friday (as we have in the past). PE kit will need to be brought in and taken home the same day.

Kindest Regards,

Neil Clode



INVESTORS
IN FAMILIES

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LLANGEWYDD JUNIOR SCHOOL MAP

