



# Llangewydd Junior School

Headteacher: Mr N Clode; Deputy Headteacher: Mrs L Evans; Assistant Headteacher: Mr D Evans;  
ALNCo. : Mrs T Porter; Other senior leadership team members: Mrs J Davies & Mrs W Mitchell

January 19<sup>th</sup> 2021

Annwyl Rieni/Gwarchodwyr,  
Dear Parents/Carers

## Live learning sessions for mainstream pupils

From next week, in addition to the Google Classroom work uploaded on Mondays, Wednesdays and Fridays, we will also be undertaking live (synchronous) sessions with pupils in our school on Tuesdays and Thursdays; one session each day. The intention is to give pupils an opportunity to take part in a more interactive learning experience. It is vital that all parents and pupils understand that the online experience does not emulate or replace the sophisticated teaching and learning in the classroom. The overall aim is to enable interactive content to secure engagement. Teachers will have an opportunity to explain online learning tasks, in order to address difficulties and misconceptions.

The platform that will be used is **Google Meet** (we felt that as Google Classroom is the main teaching vehicle, it would be sensible to remain within this same platform). The sessions will be 45 minutes in duration each and held as follows.

Year 3	-	9.00am
Year 4	-	9.45am
Year 5	-	10.30am
Year 6	-	11.15am

Confirmation of the arrangements for each session will be posted on Google Classroom by the class teacher; it is at this point the teacher will also indicate whether it will be necessary to have resources to hand for the session. *There may be some teachers who cannot accommodate these timings owing to their own childcare demands and therefore may arrange their session at another time. This will only be the case for one or two classes at most each week and clear alternative arrangements will be provided.*

## Safeguarding Principles

- Safeguarding and welfare of pupils is paramount and takes precedence over all other principles. At all times, staff will continue to follow the school's safeguarding policies.
- All issues relating to online safeguarding will be dealt with in the same way as face to face teaching.
- All staff will report incidents in accordance with 'Keeping Learners Safe' guidance and will report children at risk under section 130 of the Social Services and Wellbeing (Wales) Act 2014.
- Teachers will only engage in live streaming when there are 2 or more pupils present. In a situation where a teacher finds him/herself in dialogue with only one pupil the teacher will give notice that the session must end.
- It is considered best practice that every session will be recorded in its entirety and saved. This is undertaken solely for safeguarding purposes and will not be used for pupil evaluation purposes.



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- In addition to the class teacher, we will make every effort to ensure that there is also a member of our support staff partaking in the session.
- We are not expecting that parents complete a consent form to enable their child to take part in these sessions as parents have already previously completed Hwb consent forms, therefore it will be implied that if pupils attend sessions offered that consent for them to attend has been given by their respective parent.
- Pupils/parents must not make any recordings, including capturing images or taking screenshots of the class, or the teacher, or any part of the session, using any device.
- No images of the lesson are to be shared with any other person or organisation. Should this expectation not be adhered to, this will be considered a serious breach of the school's Behaviour Policy.

### Expectations of Pupils

- 'Classroom standard' of behaviour is expected from all participants.
- Prepare for the session in plenty of time and have an appropriate working area. Make sure you have the right equipment and resources ready for the lesson (if necessary).
- Choose an appropriate quiet workspace (ideally a separate room) where other family members will not be walking around and disturbing you and explain to your family you are starting a lesson.
- Minimise distractions. Turn off music, TV, phone, games console in the background and avoid any contact with anyone not involved in the lesson.
- Expectations of behaviour are the same as when you are in a lesson in a school classroom. Any disruptive behaviour will be taken seriously and dealt with in accordance with the school's Behaviour Policy.
- Dress appropriately for the lesson and treat it like you would a non-uniform day in school. **Children must not wear pyjamas or nightwear.**
- Avoid using bedrooms (or at least having beds in view) and ensure that no personal information is visible on screen.
- Parents can support their child (ren) with the technology at the start of the session but **must not engage with, view or play any part in the online lesson.**
- Join each session with the **camera on and microphone off**. Where possible, try to change or blur your background setting so that it is suitable for a lesson.
- Children must follow the rules explained by the teacher at the introduction of the lesson/session, e.g. who can speak, how to ask a question or ask for help.
- If this is the first time that lessons/sessions are delivered online, it may take some time to become familiar with the new environment. Using the chat function will allow the structured engagement with attendees.





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*In the 45 minute lesson, it is envisaged that teachers will:*

- *check-in on pupils and focus on their well-being as a priority e.g. through PSHE activities.*
- *review Google Classroom learning and address any issues/teaching points.*
- *look ahead to/pre-teach the next day's Google Classroom learning.*
- *undertake short, sharp segments as appropriate e.g. Big Maths, word games, Storytime, teacher in role of Helpwr Heddiw.*
- *give reminders about keeping up to date with GC, reading regularly at home, completing their Big Maths tests, sustaining interventions such as Lexia and Reading Eggs.*

Pupils who are currently attending school will be offered the live sessions.

Kind regards,

Neil Clode

