



Llangewydd Junior School

Headteacher: Mr N. Clode; Deputy Headteacher: Mrs L Evans; Assistant Headteacher: Mr D Evans;
ALNCo. : Mrs T Porter; Senior Leadership Team: Mrs J Davies & Mrs W Mitchell

June 23rd, 2020

Annwyl Rieni/Gwarchodwyr,
Dear Parents/Carers

PUPILS ATTENDING 'CHECK-IN, CATCH-UP & PREPARE' (CICUP) SESSIONS

Context

This letter refers to the return of pupils to our school from June 29th. Some pupils will attend our 'Hub' from June 22nd. The information below can be found on our website (also available on 'The Parent App'):

- 'Letter from the LA re summer term and summer holidays 22062020' – this dealt with the reversal of the decision to open CICUP for four weeks (back to three weeks)
- 'Hub at Llangewydd Newsletter 18062020' – Letter to explain about the Llangewydd hub opening on 22062020
- 'Letter from the LA re schools reopening 17062020' – this dealt with information around expectations of parents re pupils returning
- 'Letter from the LA re pupils returning to school 12062020' – this dealt with the Bridgend approach to reopening schools
- 'Joint communication with parents 11062020' – letter from LJS/CGI/BI about our aligned approach

Importantly, last week, your child's class teacher attempted to contact you by phone about your willingness for your child to return to school. If you have not been contacted and you wish your child to return to school for two days in the period June 29th to July 17th, please email admin.llangewydd@bridgend.gov.uk and your child's class teacher will contact you again. You may need to include another telephone number as your class teacher would have tried to contact you on the number to which we send texts from school.

Welcome Back

Your children have been truly missed, we cannot wait to see them again and hopefully we will have this opportunity twice between now and the end of the academic year. This is an anxious time for many people but I want to reassure you, that, along with the local authority, we have been working hard to ensure this return is a wholly positive experience. It is, however, a joint enterprise between ourselves, our governors, our feeder schools and the families within our school community. Everyone has their part to play and with the cooperation of our families, we have a much greater likelihood of making this return a success.



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Things you need to know about the opening of our school on June 29th

- Pupils arriving to school must do so at their allotted time. Pupils will remain in 'Bubbles' during the day and so it would help if they arrive in a manner which supports this.
- All CICUP pupils will attend the lower part of our school (the old Bryntirion Junior School).
- Only pupils who are accessing the 'Hub' will be allowed to access the school through the pedestrian access on Llangewydd Road. **ALL OTHER PUPILS (CICUP) MUST ACCESS THE SCHOOL FROM ONE OF THE ENTRANCES ON HEOL Y FRENHINES. CICUP PUPILS WILL ALSO ALL HAVE TO LEAVE VIA HEOL Y FRENHINES.**
- CICUP pupils may be provided with a hot meal (on normal terms), or they can bring in food from home. Please ensure that through Cashless Catering, your situation will allow for this. Pupils eligible for 'Free School Meals' will be provided with a hot meal, free of charge, as usual. Only pupils accessing hot meals will eat in the dining hall, other pupils will usually eat at their desks, or outside, if the weather allows.
- The water fountain will not be available. There will be some bottled water available but the best solution is for you to provide your child with a full water bottle which they can refill during the day. Please label the bottle with your child's name. We will not be providing a morning snack.
- There will no 'Breakfast Club' at our school for the foreseeable future.
- Pupils will not be allowed onto school premises before the start of the school day.
- Pupils who attend our Rainbow or Sunshine classes will be informed of start and end times individually.
- Pupils are encouraged to walk, cycle or scooter to school with a parent or carer. We will be asking the parents of all pupils the relevant screening questions.
- Pupils should wear washable items, which may be school uniform.
- As parents and carers with ultimate responsibility for your children, **you must be contactable at all times**. If you are uncertain whether we have the correct details for you, please contact Ms Jury. If we feel that a pupil is symptomatic of Covid-19 or even possibly symptomatic, we will seek to ensure that that they be collected from school immediately.
- Parents must not congregate at the entrances to the school.
- Parents and carers are not allowed on school premises unless specifically asked onto the premises by Mr Clode.
- If any person takes unauthorised photographs or video of the school during normal school hours, or at the start or the end of the school day, we reserve the right to take legal action against that individual (s) through our solicitors, 'Capital Law'.
- Please inform anyone that may ordinarily use our school as a thoroughfare from Heol Y Frenhines to Llangewydd Road, that this will no longer be allowed.
- Any queries, questions or issues pertaining to the school should be emailed to admin.llangewydd@bridgend.gov.uk



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The school day – June 29th to July 10th

- Between June 29th and July 10th our school will be open to our CICUP pupils on Mondays, Wednesdays and Fridays.
- We have paired up classes and teachers in year 3 with year 5, and year 4 with year 6. Therefore a pupil in J1 (in year 3) who is in a 'Bubble 1' will attend the J7 classroom.
- Please refer to the table below. The 'Bubbles' are named after the class number of the younger pupils in that Bubble e.g. J4 and 10 are in a Bubble together which is 'Bubble 4'.
- The vast majority of sessions in the first two weeks of CICUP will result in your child being with their class teacher. On the very few days when class teachers are unable to attend school, your child's teacher will have spoken to the teacher for that day about your child.

Classes	Bubble Name	Arrival time	Classroom	Departure time
J1 & J7	Bubble 1	8.50	Miss Kayleigh Cousins	3.20
J4 & J10	Bubble 4	8.50	Miss Yasmine Davies	3.20
J2 & J8	Bubble 2	9.00	Mrs. Joanne Davies	3.25
J5 & J11	Bubble 5	9.00	Mr Ross Davies	3.25
J3 & J9	Bubble 3	9.10	Mrs. Stoakes (now Mrs. Sophie Jones)	3.30
J6 & J12	Bubble 6	9.10	Miss Hannah Bartle	3.30
Rainbow & Sunshine	Rainbow & Sunshine	Mrs. Porter	The usual Rainbow and Sunshine classrooms	Mrs. Porter

- Our approach is designed to fully support the 'Track and Trace' operation being undertaken in Wales.
- We have worked closely with Cefn Glas Infants and with Bryntirion infants to ensure that every effort is made to accommodate siblings in the three schools on the same days (in the period June 29th to July 10th). This is not a guarantee but hopefully the needs of most families will be met.
- Pupils will be welcomed upon arrival at the Heol y Frenhines entrances to the school. Younger siblings may join siblings from an older class – therefore, say, a pupil in J3 with a sibling in J10 may arrive at 8.50.

The school day – July 13th to July 17th

- Welsh Government had advised that schools would be open until July 24th and so we had planned to repeat our first 'two week cycle' over the following period July 13th to July 24th. However, further to yesterday's directive from the local authority to close all maintained schools in Bridgend from July 17th, we are now unable to open for a fourth CICUP week. As a consequence, during the week commencing July 13th we now plan to **open for individual year groups** in our mainstream classes as follows:



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Classes	2 nd day of school*	Bubble Name	Arrival	Departure
J10	Monday July 13 th	Bubble 10	8.50	3.20
J11	Monday July 13 th	Bubble 11	9.00	3.25
J12	Monday July 13 th	Bubble 12	9.10	3.30
J7	Tuesday July 14 th	Bubble 7	8.50	3.20
J8	Tuesday July 14 th	Bubble 8	9.00	3.25
J9	Tuesday July 14 th	Bubble 9	9.10	3.30
J4	Wednesday July 15 th	Bubble 4	8.50	3.20
J5	Wednesday July 15 th	Bubble 5	9.00	3.25
J6	Wednesday July 15 th	Bubble 6	9.10	3.30
J1	Thursday July 16 th	Bubble 1	8.50	3.20
J2	Thursday July 16 th	Bubble 2	9.00	3.25
J3	Thursday July 16 th	Bubble 3	9.10	3.30

- Please note that, based on current planning, no classroom should exceed ten pupils and we will not exceed 30% of the total pupils on roll in school at any time. Our largest anticipated cohort is year 6 and on that day we will utilise eight classrooms.

Other Information

- Pupils will leave school at the times listed and therefore parents must make it clear to siblings who walk home together, when and where they should meet.
- Before entering the school, pupils' parents will need to answer 'no' to a number of questions around their potential exposure to Covid-19. Please refer to '*Letter From the LA re Schools Reopening' 17062020*'. Upon arrival we will immediately direct pupils to the year 5 quadrangle where they will be told where to wash their hands and be informed of their allocated toilet for the day
- The focus will be on each pupil's wellbeing throughout the day.
- 'In-class' work will focus on their set 'Google Classroom' work.
- Depending upon the weather, all pupils will be encouraged to play outside in their Bubbles, this will be heavily dependent upon the weather.
- Pupils will have breaks and eat lunch in their respective Bubbles.
- The school has completed detailed risk assessments, which have been shared with the Local Authority, staff and our governing body. The school is also fully aware and compliant with the available guidance from Welsh Government.
- While hand sanitizer will be available, our preferred method of keeping children's hands clean is through regular washing.
- Stationery will be provided.
- Pupils should not share equipment.
- Floors are clearly marked, detailing the direction of flow of individuals throughout the school. Also there are many areas (such as doorways) which have striped tape to indicate 'No Waiting'.

Llangewydd Junior School, Llangewydd Road, Bridgend, CF31 4JT

Tel: 01656-815530 admin.llangewydd@bridgend.gov.uk

www.llangewydd.co.uk



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- Classrooms will be cleaned throughout the day. Food in lunchboxes will be eaten at pupils' desks. Any other food for the day should be contained within lunchboxes. All packaging and uneaten food must return with pupils at the end of the day.
- We have even higher expectations around behaviour at this time.
- Pupils' work in books will not be marked until we are advised it is safe to do so.
- The use of Personal Protective Equipment (PPE) will be limited to instances of intimate care or exceptional circumstances. The Local Authority has provided this.
- No schools in Bridgend are engaging in physical transition activities at the schools which pupils will be attending in September 2020. Pupils will be made aware of their classes for next year, on or around, July 13th.
- Pupils should attend for full days, rather than half days. As detailed above, the start and end of the day will be staggered. While we cannot arrange for all schools to stagger their start and end of days together, we do recognise that some children will not be able to arrive at an allotted time as their siblings will be attending another school at this time.
- Please recognize that Welsh Government guidance stipulates:
 - *'in primary schools, we recognise that it is not practicable to expect learners to maintain consistent social distancing of two metres. Staff should however seek to ensure some distancing between learners....'*

I recognise this is a lot of information to process (it took a bit of time to write), I hope it demonstrates how much thought and planning has been invested into the school reopening and that we are prioritising the safety of our school community above all other matters.

Kindest Regards,

Neil Clode