

Pupil Behaviour and Discipline Policy

Date	Review Date	Coordinator	Nominated Governor
Oct 2023	Oct 2026	Mrs Krista Green	Mary Wilson

We have a duty under the School Standards and Framework Act 1998 to have in place a behaviour policy that is consistent throughout the school.

We believe that we promote good behaviour by creating a happy caring school environment where everyone feels valued, respected, secure and free from all forms of anti-social behaviour.

We encourage all pupils to develop responsibility for their own, good behaviour. The Governing Body, the Head teacher and all staff strive to ensure that each pupil is free to develop without physical or verbal aggression and where a calm and purposeful atmosphere prevails. Positive behaviour is promoted, acknowledged, shared and celebrated. This creates an environment which optimises learning opportunities whereby pupils and staff feel safe, secure and valued.

We wish to work closely with the Pupil Forum and Rights Respecting Committee and to hear their views and opinions as we acknowledge and support Article 12 of the United Nations Convention on the Rights of the Child that children should be encouraged to form and to express their views.

Aims

- To create an ethos that makes everyone in the school community feel valued and respected.
- To promote and celebrate good behaviour.
- To encourage all pupils to develop responsibility for their own, good behaviour.
- To prevent all forms of bullying among pupils by encouraging good behaviour and respect for others.

Procedure

Role of the Governing Body

The Governing Body has:

- the duty to set the framework of the school's policy on pupil discipline after consultation with the parents and pupils of the school;
- responsibility to ensure that the school complies with this policy;
- delegated powers and responsibilities to the Headteacher to ensure that school personnel and pupils are aware of this policy;
- delegated powers and responsibilities to the Headteacher to ensure all visitors to the school are aware of and comply with this policy;
- appointed a coordinator for behaviour and discipline to work with the Headteacher;

- the duty to support the Headteacher and school personnel in maintaining high standards of behaviour;
- responsibility for ensuring funding is in place to support this policy;
- responsibility for ensuring policies are made available to parents;
- nominated a link governor to visit the school regularly, to liaise with the coordinator and to report back to the Governing Body;
- responsibility for the effective implementation, monitoring and evaluation of this policy

Role of the Headteacher

The Headteacher will:

- determine the detail of the standard of behaviour that is acceptable to the school taking into account the needs of all learners concerned;
- ensure all school personnel, pupils and parents are aware of and comply with this policy;
- work hard with everyone in the school community to create an ethos that makes everyone feel valued and respected;
- promote good behaviour by forging sound working relationships with everyone involved with the school;
- encourage good behaviour and respect for others, in order to prevent all forms of bullying among pupils;
- ensure the health, safety and welfare of all children in the school;
- work with the Pupil Voice Committee to create a set of school rules that will encourage good behaviour and respect for others;
- monitor the effectiveness of this policy;
- annually report to the Governing Body on the success and development of this policy

Role of the Coordinator

The coordinator will:

- lead the development of this policy throughout the school;
- work closely with the Headteacher and the nominated governor;
- provide guidance and support to all staff;
- provide training for all staff on induction and when the need arises;
- keep up to date with new developments and resources;
- work with the Pupil Voice Committee;
- monitor school support systems;
- undertake classroom monitoring;
- oversee the 'Good to be Green' ethos;
- track pupils through PCPs/ IDPs where necessary;
- create links with parents;
- deal with external agencies;
- review and monitor;
- annually report to the Governing Body on the success and development of this policy

Role of the Nominated Governor

The Nominated Governor will:

- work closely with the Headteacher and the coordinator;
- ensure this policy and other linked policies are up to date;
- ensure that everyone connected with the school is aware of this policy;
- report to the Governing Body every term;
- annually report to the Governing Body on the success and development of this policy

Role of School Personnel

School personnel are expected to:

- comply with all aspects of this policy
- encourage good behaviour and respect for others in pupils and to apply all rewards and sanctions fairly and consistently;
- use 'Good to be Green' to celebrate good behavior and sanction unacceptable behavior.
- apply all rewards and sanctions fairly and consistently;
- send a 'Green' text to parents of pupils that have displayed good behavior that week.
- contact parents if a red card is issued.
- ensure red cards are recorded on Sims.
- discuss pupil behaviour and discipline regularly at staff meetings;
- provide a child-centred curriculum which is broad, balanced and differentiated;
- refer to the child's One Page Profile to see how we can best support;
- attend periodic training on behaviour management;
- ensure the health and safety of the pupils in their care;
- identify problems that may arise and to offer solutions to the problem

Role of Pupils

Pupils are expected to:

- be aware of and comply with this policy
- be polite and well behaved at all times;
- make every effort to be 'Green';
- use their One Page Profile to assist with managing behaviours;
- show consideration to others;
- make suggestions about school behaviour via the Pupil Forum;
- follow all health and safety regulations in all areas of the school

Role of Parents/Carers

Parents/carers are encouraged to:

- comply with this policy;
- have good relations with the school;
- support good behaviour;
- ensure their children understand and value the meaning of good behaviour;
- support school rules and sanctions

Role of the Pupil Forum / Rights Respecting Committee

The Pupil Forum will be involved in:

- determining this policy with the Governing Body;
- discussing improvements to this policy during the school year;
- devising school rules and sanctions;
- reviewing the effectiveness of this policy with the Governing Body

Sanctions

The school, often through Senior Leaders, will strive to ascertain the true nature of incidents and will always seek to administer an appropriate sanction which is graduated and proportional. Most incidents will not warrant a sanction but will result in guidance about future suitable behaviour and a clear explanation about high expectations for the future.

To support our approach to pupil discipline and behaviour we use the 'Good to be Green' approach.

Good to be Green

Our ethos is to notice good behaviour and to celebrate children making right choices. This is very effective in encouraging children to be noticed for doing the right thing! The 'Good to be Green' scheme is an effective way of promoting positive behaviour, rewarding those pupils who consistently behave appropriately. It is also a means of being able to track those pupils who find it harder to meet the school's expected behaviour code.

The scheme is highly visual with green, yellow and red cards that allow the children to easily see how they are doing in school. We believe that it is important to promote a positive message regarding behaviour management at all times. 'Good to be Green' is a means of promoting our high expectations of positive behaviour.

Every child starts their week on a positive note with a green card displayed in their pocket of the Class Chart. The card says- 'It's Good to be Green!' and the children soon learn to associate being on **Green** with a feeling of having done the right thing. If, during the day, in lessons, or at break times, a child has to be warned of inappropriate behaviour, or has broken a school rule, then a **Yellow** warning card will be displayed over the top of the green card.

The warning gives the child the opportunity to reflect, consider and review their behaviour. However, if a child demonstrates more serious inappropriate behaviour e.g. physical violence, inappropriate use of language, vandalism, then their Yellow warning card will be moved to the back of the pocket and the Red card will be displayed. If a child is given a **Red** card, their class teacher will telephone the parent/carer that day to inform them of this and to discuss the child's behaviour and a way forward. If a child has had a challenging week, they can start afresh the following week.

We celebrate those children who demonstrate good behaviour and make the right choices by sending a special **'Good to be Green'** text to parents at the end of school every Friday. If the

parent/carer does not receive this text, this provides a good opportunity for discussion and review with the child *why* they think they have not been given a green card this week. We emphasize that we aim to notice good behaviour and to celebrate children making positive choices.

To encourage children to stay 'green' we use a range of preventative measures to help them make the correct choice, examples of these are ELSA, visual thermometers to gauge mood, friendship circles, social stories and safe spaces.

Reminders

A Verbal warning **MUST** be given before 1st yellow card.

If you give a child in another class a verbal warning you **MUST** inform that class teacher. You cannot give a yellow or red card to a pupil who is not in your class. The final decision rests with the class teacher as they know that pupil the best.

Children can earn back their green card.

Fighting / swearing (if heard by a member of staff) triggers an immediate red card and phone call home.

This phone call **MUST** be made as soon as possible / convenient the same day.

Each class teacher will inform Miss. Jury every Friday morning, the names of children who are on yellow/red cards. She will then send out the relevant texts.

Exclusion

The Governing Body has decided that in exceptional circumstances that exclusion will be used as a sanction either as a:

- fixed term or
- permanent exclusion

The Headteacher will make the decision if an exclusion is needed, this decision will be made based on a number of factors (i.e a build up of events, the safety of the individual and others in the class, the needs of the pupil/s, the behaviour displayed). The Headteacher will inform you by issuing a letter to explain the exclusion process and plan a reintegration meeting. During this meeting a discussion will take place to plan a way forward for the child and suggest strategies that can be used to avoid the behaviour from happening again.

Pupil Support

A number of pupil support systems are in place and are proving effective in promoting good behaviour. All school personnel work hard to ensure that these systems run smoothly.

Where appropriate outside agency support is sought to help pupils/parents; so both home and school are working together to support the pupil.

Celebration of Good Behaviour

- Good behaviour is celebrated during celebration assembly.
- Good behaviour will be rewarded with verbal feedback from staff.
- 'Green' texts are sent out to the parents/guardians of pupils whose behavior has been green all week.

Outside Agencies

We have invaluable support for pupils who demonstrate persistent poor behaviour from the:

- Educational Psychologist;
- Educational Welfare Officer;
- CART;
- Educational Engagement Team;
- Early Help;
- Social Services;

Raising Awareness of this Policy

We will raise awareness of this policy via:

- the school handbook/Prospectus
- the school website
- the staff handbook
- meetings with parents such as introductory, transition, parent-teacher consultations and periodic curriculum workshops
- school events
- meetings with school personnel
- communications with home such as weekly newsletters and of end of half term newsletters
- reports such annual report to parents and Headteacher reports to the Governing Body
- information displays in the main school entrance

Monitoring the Effectiveness of the Policy

Every three years (or when the need arises) the effectiveness of this policy will be reviewed by the coordinator, the Headteacher and the nominated governor and the necessary recommendations for improvement will be made to the Governors.

Signed by chair of governors on behalf of the governing body:

Date approved: October 2023 (by full governing body)

Date of review: October 2026

Llangewydd Junior School Code of Conduct

A description of responsibilities for all members of the school community

All staff & Governors	Pupils	Parents
We aim to fulfil prescribed professional roles	To support and care for each other	To be aware of and support the school's values and expectations
To be consistent in dealing with children	To respect each others property and work	To support the values and expectations of the school
To encourage the aims and values of the school	To listen to others and respect their opinions	To ensure that children arrive on time each day are collected at the correct time
To have high expectations	To take responsibility of their own actions	To ensure children are well enough to attend school
To meet the educational, social and behavioural needs of the children	To do as instructed by all members of staff (non-teaching and teaching)	To provide the school with a written explanation of the reasons of any absences
To provide an appropriate curriculum	To observe the Code of Conduct at all times	To provide the school with an emergency contact number and to encourage the children to wear a school uniform
To always be respectful to each other	To always be respectful to each other	To always be respectful to staff

Llangewydd Junior School Code of Conduct

At Llangewydd Junior School we will:

- Care for each other, respecting the feelings, opinions, personal beliefs and property of others.
- Tell the truth
- Be responsible for all our actions
- Always try our best in everything we do
- Tidy up our mess and be responsible for our own property as well as the materials and equipment we use in class
- Make sure that our school is a happy place

The Ways in which Llangewydd Junior School fosters good behaviour

When addressing behaviours we use a hierarchy of staff to address the behaviours and implement sanctions:

1. Class teacher addresses the behaviour
2. SLT member in the year group to address the behaviour
3. ALNCo to address the behaviour
4. Deputy Headteacher to address the behaviour
5. Headteacher will be the last resort to address the behaviour

Low level behaviour management strategies	Positive strategies that are used
Proximity	Green texts sent to parents
Refocusing / diversions	Certificates given in weekly assembly
Simple directions	Send to colleagues for praise
Rule reminders	Send to headteacher for praise
Non-verbal signs	Sharing of success with parents
Giving a choice	House points
Giving a verbal warning of a consequence	Visual lanyards
Issue a warning card	Celebrate using Twitter
Missing break time	
Phone call home	

The ways in which Llangewydd Junior School encourages respect for others:

- Circle time – developing ‘language of feelings’
- Golden time – rewards for appropriate behaviour
- Sharing skills - ‘news’
- Conflict resolution skills – Peacemakers
- Sports report during assembly
- Themes for assembly
- Regular lessons with an RVE focus
- A focus value every half term
- Values assemblies
- Themed events e.g. Show Racism the red card

Behavioural Additional Learning Needs

Where necessary for those pupils who have been identified as having ‘behavioural additional needs’, the school, acting in partnership with the parents and any other outside agency, will draw up an Individual Behavioural Plan to support the pupil’s needs. They may also need a Personal Support Plan (PSP) and/or a Positive Handling Plan (PHP), depending on their needs, their behaviour and their current situation.

This plan will be designed to deliver improvements in the child’s behaviour over a specified period of time. While this may involve a more serious interpretation of this policy during the duration of the action plan, unacceptable behaviour will not be allowed to remain unacknowledged.

This will form part of the reviews system currently ongoing with other children.

Llangewydd Junior School Positive Behaviour Approach

We are aware that we share responsibility with parents for children in our care, and make every effort to provide the care that any responsible parent would be expected to give.

Parents play the most important role in teaching about ways of behaving. At school we reinforce positive attitudes, courtesies and disciplined behaviour that children begin at home. We aim to ensure that positive behaviour is rewarded: inappropriate behaviour is dealt with fairly and firmly. The School Code of Conduct is framed in such a way as to encourage and reinforce courteous and civilised behaviour – every opportunity is taken to support self-discipline, whereby children are personally involved and accept responsibility for their own actions and behaviour.