

Policy for Transition

| Date | Review Date | Coordinator | Nominated Governor |
|-----------|-------------|-------------|--------------------|
| June 2018 | June 2021 | Neil Clode | Owen Rayment |

When children move from one-year group to the next it is important that continuity and progression in their education is maintained. To facilitate this it is vital that our children experience a smooth transition from one phase to the next and one teacher to the next so that the pace and quality of learning are maintained to ensure that children continue to make good progress.

Aims

To achieve continuity and progression in all aspects of a child's education
To ensure children are happy, safe and secure.
To ensure that the receiving teacher has relevant up to date records about each child.

Equal Opportunities and Inclusion

Our transition policy actively promotes equality of opportunity and ensures inclusivity.

Children and parents are actively involved in the process and their perceptions about transition are explored and valued.

There are clear guidelines for pupils with an additional need during transition.

The progress of all children at transition is monitored quickly to identify children vulnerable to underachievement.

There are clear processes for monitoring the impact of existing or new provision.

PHSE curriculum is used to support transition.

School Council supports transition

Year 3 supports Year 2. Year 7 supports Year 6.

Principles that underpin the policy

- There are close links between all cluster schools
- Approaches to teaching and learning are being harmonised at the point of transition.
- Assessment from the previous setting is evaluated and assessed.
- Styles of teaching are modified to meet the needs of the child-not what are preconceived notions of the next phase.
- There is professional regard for the information from the previous setting.
- Children enjoy the approaches provided at transition.
- Transition should motivate and challenge children.
- Staff allocation at points of transition is given attention.

Personal and Social Needs of pupils at Transition

At Llangewydd we help our children feel secure about moving from one class to another by ensuring children meet all staff during the year in a variety of contexts, through extra curricular clubs, assemblies, school trips etc.

Children have the opportunity to move to their new class for two sessions during the summer term and get to know their new teacher at that time.

Opportunities for transition to a new school are provided in the annexe to this document.

Parents are fully involved in transition processes. They come to the school on two occasions prior to their child starting school to meet the teachers.

We organise a parent teacher consultation evening in September for the parents to meet their child's new teacher.

A Cluster DVD has been made to alleviate concerns for parents by the children themselves in relation to moving on to KS 3. A DVD for children moving into our school is in the planning stages.

Year 3 children visit Year 2 children to explain the workings of our school.

Year 2 children spend two half days and one full day with their Year 3 teachers in the Summer term.

Year 7 head of year visits our school in June to meet with Year 6 children.

Parents of year 5 and 6 visit the comprehensive in October for an Open Evening. There are several transition events throughout the year where Year 6 pupils spend time at their new school. In the summer term they too spend a day with their new Year 7 form class / form class teacher.

Continuity of Teaching and Learning

We ensure that progression is planned for and that the experiences the children encounter develop during their time with us.

We are developing a more experiential learning approach to our teaching and this will build on the experiences the children will enjoy during KS1.

Staff across the Cluster are working closely together to develop a structured approach to assessment and continuity of learning experiences.

There is a well structured approach to targeting each subject area throughout the year to ensure that all staff meet and discuss issues relating to each subject. Consistency of approach in learning and assessment is high priority.

Within our school teachers liaise and discuss their new class with each other. These meetings can be on an informal basis and at a mutually convenient time arranged by the teachers themselves and before the end of the summer term.

Children's progress and concerns will be discussed. The following documentation and exercise books will be transferred.

IEPs

Assessments

Tracking data

Transition sheets

Health issues

Each teacher ensure records are up to date and passed to the receiving teacher.

Transition to a new school

When a child moves to a new school the parents are asked to provide contact details for the school. Records are transferred electronically and ROAs etc by post. This will be done quickly to ensure the child's education is not disrupted.

When a child comes to us-our administration officer ensures records are obtained as soon as possible.

Transition to the Comprehensive School

A full programme of transition for Year 6 children is planned. Those children who will attend Bryntirion Comprehensive enjoy a number of experiences. Please see Annexe 1

We now share an electronic assessment package with the comprehensive-Lysol. This is a powerful tool and will greatly aid our aim of a smooth transition between key stages.

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| Headteacher: | Neil Clode | Date: | June 2018 |
| Chair of Governing Body: | Owen Rayment | Date: | June 2021 |